

# Naples City Council

## August 27, 2009

### Minutes

The regularly scheduled meeting of the Naples City Council was held August 27, 2009, at 7:30 p.m. at the Naples City Office, 1420 East 2850 South, Naples, Uintah County, Utah.

#### ***DATE, TIME & PLACE OF MEETING***

Council members attending were Dean Baker, Robert Hall, Gordon Kitchen, and Dennis Long. Dan Olsen and Kenneth Reynolds were absent.

#### ***COUNCIL MEMBERS ATTENDING***

Others attending were Mark Watkins, Jim Harper, Chris Hoem, Connie Patton, Craig Blunt, and Nikki Kay.

#### ***OTHERS ATTENDING***

Mayor Dean Baker welcomed everyone and called the meeting to order at 7:40 p.m. Mayor Baker opened the meeting with the pledge of allegiance and offered the invocation.

#### ***OPENING CEREMONY***

Mayor Baker added an expenditure for the road department to the agenda after approval of the bills. Craig Blunt also wanted to give the results of the bids for the city office windows. Gordon Kitchen **moved** to add those two items to the agenda and approve the agenda. Dennis Long **seconded** the motion. The motion passed with all voting aye.

#### ***AGENDA APPROVED***

Mayor Baker asked for approval of the minutes of August 13, 2009. Dennis Long **moved** to approve the minutes. Gordon Kitchen **seconded** the motion. The motion passed with all voting aye.

#### ***MINUTES APPROVED***

Councilman Kitchen commented on the letter received from the Community Impact Board regarding their funding of the City's road equipment. Councilman Kitchen wanted to know if the funds were secure because he felt the letter didn't substantiate that. Craig said the funding meeting will be in October and he does believe those funds have been approved. Mayor Baker said he also attended the meeting and believes they said the funding was all in place. It was recommended to move forward with obtaining bids for the equipment so everything will be in place when the funds come in.

#### ***FOLLOW UPS FROM PREVIOUS MEETING***

Connie Patton presented the bills in the amount of \$62,064.30 and asked for approval to pay them. Dennis Long **moved** to accept \$62,064.30. Gordon Kitchen **seconded** the motion. The motion passed with the following roll call vote:

Robert Hall	Aye
Gordon Kitchen	Aye
Dennis Long	Aye
Dan Olsen	Absent
Kenneth Reynolds	Absent

#### ***APPROVAL OF THE BILLS***

Jim Harper asked the Council for approval to expend \$666.84 to replace the clutch on the Polaris ranger. Mayor Baker wanted to know what they used the ranger for. Jim stated it was mostly to spray weeds but it allowed one person to do the spraying instead of two. Gordon Kitchen **moved** to approve the expenditure for the clutch repair. Robert Hall **seconded** the motion. The motion passed with the following vote:

Robert Hall	Aye
Gordon Kitchen	Aye
Dennis Long	Aye
Dan Olsen	Absent
Kenneth Reynolds	Absent

#### ***APPROVAL TO REPAIR RANGER***

**Maverick, Inc.** - 2503 South 1500 East. Maverick, Inc. submitted an application for a business license and a beer license. Councilman Hall asked if any date had been given for a grand opening. Craig said the reported date was the 16<sup>th</sup> of September but was told by those doing the work inside that it would be later. Gordon Kitchen **moved** to approve the beer license and the business license for Maverick, Inc. Dennis Long **seconded** the motion. The motion passed with all voting aye.

#### ***BUSINESS LICENSE APPROVAL***

Rachelle Palmer submitted a travel request to attend the City Prosecutor's conference. The travel request was for \$451.44. Robert Hall **moved** to approve the travel for the City Prosecutor. Dennis Long **seconded** the motion. The motion passed with the following vote:

Gordon Kitchen	Aye
Ken Reynolds	Absent
Dennis Long	Aye
Dan Olsen	Absent

#### ***TRAVEL APPROVAL***

Robert Hall                      Aye

Chris Hoem submitted a travel request to attend the ULCT convention in Salt Lake City. The request was for \$706.84. Robert Hall **moved** to approve the travel for Chris Hoem in the amount of \$706.84. Gordon Kitchen **seconded** the motion. The motion passed with the following roll call:

Gordon Kitchen	Aye
Ken Reynolds	Absent
Dennis Long	Aye
Dan Olsen	Absent
Robert Hall	Aye

Mayor Dean Baker also submitted a request to attend the ULCT convention. The request was for \$389.60. Dennis Long **moved** to accept the Mayor's travel request up to \$400. Robert Hall **seconded** the motion. The motion passed as follows:

Gordon Kitchen	Aye
Ken Reynolds	Absent
Dennis Long	Aye
Dan Olsen	Absent
Robert Hall	Aye

Craig Blunt told the Council any time a site plan has been approved and an additional building over 1000 square feet is added to a development, the additions require approval from the Planning Commission and City Council. Halliburton is adding a wash building and a fluid top-off building. Craig said it did not change anything on the storm water drainage. Craig said the only recommendation of the Planning Commission was to send a courtesy letter asking Halliburton to complete the landscape. Dennis Long **moved** to accept the additions on Halliburton's site plan. Gordon Kitchen **seconded** the motion. The motion passed with all in attendance voting aye.

## ***HALLIBURTON EXPANSION***

Craig Blunt told the Council that no final decisions were made on the annual vacation and sick leave policy previously presented. He said there were questions between the two meetings where the post employment health care plan was discussed. Nikki Kay said she went back and listened to the tapes from the two meetings and things were left very unclear as to whether or not an employee would be able to

## ***ANNUAL VACATION AND SICK LEAVE POLICY***

transfer excess sick leave into a post employment health plan. Nikki said there was also no motion made to adopt either policy and so carry over on vacation hours is still at forty hours. Councilman Kitchen said he thought the Council was in agreement on allowing 180 hours to carry over on vacation. The clarifications needed to also be made on excess sick leave hours and rolling those hours into a post employment health care plan. Councilman Kitchen was comfortable allowing any vacation hours in excess of 180 hours to be rolled over into the post employment health care plan but wanted to make sure the vacation hours and sick leave hours were not confused. Councilman Kitchen said the policy for the annual leave could be changed to read "anyone leaving employment or retiring would be able to cash out their unused vacation hours or roll those into the post employment health care plan." Gordon Kitchen **moved** to accept the annual vacation leave policy with the stated clarifications. Dennis Long **seconded** the motion. The motion passed with all voting aye.

The Council then discussed the clarifications for the annual sick leave policy. Councilman Kitchen was trying to determine how the conversion table under item "L" of the sick leave policy worked. Councilman Kitchen said that sick leave is not a benefit and the employee does not own it. Craig said that would depend on how the employee uses it. Councilman Kitchen said the City could switch to personal leave instead of sick leave. Craig said he has always looked at it as a longevity incentive and as a reward for not taking time off. Councilman Kitchen said this would obligate the City to a dollar amount for future budgets. Mayor Baker was not opposed to allowing an employee to take anything over the 500 hours each year and roll that into the health care plan. Councilman Kitchen said in Craig's case that would be obligating the City to a large amount of money. Mayor Baker said it could state that anything over 500 hours, but up to a maximum of 100 hours, could be rolled over each year and then at retirement or termination they could discuss what hours were remaining. Councilman Kitchen said they needed to put a dollar amount on it and not their current wage because they have accumulated it over a number of years. Mayor Baker wanted to find a way that it could be a benefit to employees and yet still look at what would be best for the City. Mayor Baker wanted to know if this would keep employees from wanting to donate sick leave hours to a fellow employee. After some discussion as to what the liability to the City would be and how it could be budgeted,

Robert Hall **moved** to table the sick leave policy until more information can be obtained. Dennis Long **seconded** the motion. The motion passed with all voting aye.

Chief Watkins gave the Council the statistics from the speed trailer as it was parked on 2500 South. Chief Watkins also reported on his trip to Washington, D.C. to attend the Missing and Exploited Children's training. He reported that the facility there was tremendous and they have great resources that are available to the departments. He stated he would be trying to work on policies for missing children and work with the other agencies to create a better system to work together.

### ***ADMINISTRATIVE UPDATES - CHIEF WATKINS***

Craig Blunt told the Council that he has been working on the ADA upgrades at the office and the bid project for the roof at the City office. Craig said he has also been working on an energy grant which would pay for upgrades at the office, like new windows.

### ***CITY ADMINISTRATOR***

Craig reported that he also met with the scenic by way committee and found out they are not a regulatory agency like Reagan Signs stated they were. They said the scenic overlay of the highway is a federal law and the State of Utah works with the federal government to manage the federal highways. Craig said he has been in contact with Region 3 of UDOT to get some answers to questions he has and said the scenic by way committee is also supposed to be contacting UDOT to find out what steps would need to be taken to move billboard signs and how that is regulated.

Mayor Baker reported on the business symposium coming up sponsored by the Chamber. He also said the Chamber Board is trying to define responsibilities and see what direction they would like to move in. He told members of the staff that Chamber lunches would now be a prepaid punch card and those would be available from the Chamber.

### ***CHAMBER BOARD***

Robert Hall reported on the discussion recently held at the Fire District meeting regarding the paving of the parking lot around the Vernal fire station. It was discussed that if the District agreed to do it for one they would have to open the discussion to do it for all. Councilman Hall reported that someone came out and looked at all the stations and gave a cost to pave each of them. Councilman Hall said they decided not to do the paving this year and to put it in the budget for next year.

### ***FIRE SUPPRESSION SPECIAL SERVICE DISTRICT***

Councilman Hall showed the statistics of the incoming funds for mineral lease money and how much it has gone down for this year. Mayor Baker said all of the entities need to unite and approach the State about increasing the allocations coming to the Basin. Councilman Hall also showed the statistics for the Care Center Bond and reported those revenues are also down.

***HEALTH SERVICES  
SPECIAL SERVICE  
DISTRICT***

Councilman Kitchen reported that the fertilization of the lawns has been completed at the parks. He also stated that the bids for replacement of the trees at the park have been posted. The bids for the walking path resurface should be posted within the next two weeks. Councilman Kitchen said the architect for the City/County ball diamonds will be coming out in the next month and would like to meet with Craig about the ball diamonds at the Naples Park. Councilman Kitchen praised the efforts of the park superintendent Neil Cathey, he said he is very willing to work with the community.

***R E C R E A T I O N A L  
DISTRICT***

Councilman Long reported on the scholarships awarded by the Impact Mitigation District. He stated there was close to \$400,000 given out to students in the Basin. Mayor Baker said the City should make a request to the Mitigation Board for funds to help with advertising with the Tourism Board or to update the kiosk.

***IMPACT MITIGATION  
DISTRICT***

Craig Blunt said he received three bids for replacement of windows at the City office. He said these would be the energy efficient windows. Councilman Kitchen asked if the windows were comparable. Craig said they are the same windows, except Jones Paint & Glass makes their own. Gordon Kitchen **moved** to accept the bid from Jones Paint & Glass to upgrade the windows at the Naples City Office in the amount of \$4,748.64. Dennis Long **seconded** the motion. The motion passed with the following vote:

***BIDS FOR REPLACEMENT  
OF WINDOWS AT CITY  
OFFICE***

Gordon Kitchen	Aye
Ken Reynolds	Absent
Dennis Long	Aye
Dan Olsen	Absent
Robert Hall	Aye

Mayor Baker told the Council that he, Craig and Chris would be gone during the next scheduled Council meeting. He asked if there was anything pressing that would require a meeting or if they would like to cancel. Chief Watkins said he

***OTHER MATTERS AND  
FUTURE COUNCIL  
MATTERS***

had training coming up that would need approval. Mayor Baker said to do a phone poll and put it on the agenda for the second meeting in September. Craig said he also had a bid opening scheduled for that evening regarding the City office roofing project. Craig said the staff could open the bid and it could be awarded at the second meeting in September also.

Dennis Long **moved** to cancel the regularly scheduled meeting for the 10<sup>th</sup> of September. Gordon Kitchen **seconded** the motion. The motion passed with all voting aye.

With no other business before the Council, Gordon Kitchen **moved** to adjourn the meeting at 9:30. Robert Hall **seconded** the motion. The meeting was adjourned

***MOTION TO ADJOURN***

APPROVED BY COUNCIL ON THE 24<sup>th</sup> DAY OF SEPTEMBER 2009

BY: \_\_\_\_\_

ATTEST: \_\_\_\_\_